

Marking Schemes

This document was prepared for markers' reference. It should not be regarded as a set of model answers. Candidates and teachers who were not involved in the marking process are advised to interpret its content with care.

PAPER 1 Compulsory Part

SECTION A

Question No.	Key	Question No.	Key
1.	A (89%)	16.	C (85%)
2.	D (49%)	17.	B (72%)
3.	C (56%)	18.	B (49%)
4.	A (63%)	19.	C (69%)
5.	B (77%)	20.	D (80%)
6.	B (82%)	21.	C (57%)
7.	B (59%)	22.	A (49%)
8.	A (81%)	23.	A (72%)
9.	D (29%)	24.	B (42%)
10.	A (18%)	25.	B (72%)
11.	B (37%)	26.	D (47%)
12.	D (67%)	27.	A (60%)
13.	A (92%)	28.	C (58%)
14.	A (39%)	29.	D (65%)
15.	C (63%)	30.	B (89%)

Note: Figures in brackets indicate the percentages of candidates choosing the correct answers.

SECTION B

General Principles of Marking

- The answers given in this marking scheme are 'suggestions' only. Other relevant answers will also be accepted.
- Where the number of points required is specified in a question, markers will mark the first listed points up to the number required, and cross out other points as 'excess'.
- The general guidelines for points which are awarded 0 to 2 marks each are as follows:

0 mark	:	irrelevant or ambiguous answers
1 mark	:	mention of key concept or words
2 marks	:	explanation of the concept stated

QUESTION 1**Marks**

- (a) Benefits: 4
- defer payment: e.g. can purchase goods or services without paying cash instantly
 - safety: e.g. do not need to carry large amounts of cash
 - convenience: e.g. worldwide acceptance
 - privileges: e.g. can enjoy discounts or special gifts
- (2 marks for each relevant benefit, max. 4 marks)
- (b) Reasons: 2
- higher chance of collecting debt on time
 - lower default risk
- (2 marks for each relevant reason, max. 2 marks)

Total: 6 marks**QUESTION 2**

- External factors: 6
- technological, e.g. reliability of telecommunication system
 - social, e.g. language used by operators
 - economic, e.g. wages level, cross-border telephone charge
 - legal, e.g. labour law, licensing regulations
 - physical, e.g. geographical dispersion
 - political, e.g. political stability
- (2 marks for each relevant factor, max. 6 marks)

Total: 6 marks**QUESTION 3**

- (a) – business entity concept
– it assumes a business is separated from its owner
– private transactions of the owner should not be recorded in the books of the business
the bookkeeper should record it as drawings in the books
(1 mark for each relevant point, max. 3 marks) 3
- (b) – historical cost principle
– assets should be recorded at their cost of acquisition or production
– subsequent changes in their market values are to be ignored
– the bookkeeper should record \$12 000 as the cost of the notebook computer in the books
(1 mark for each relevant point, max. 3 marks) 3

Total: 6 marks**QUESTION 4**

- Ways: 3
- store personnel data
 - handle payroll
 - take attendance
 - facilitate staff placement
- (1 mark for each relevant way, max. 3 marks)

Total: 3 marks

QUESTION 5**Marks****Cash book**

Date	Particulars	Discount	Cash	Bank	Date	Particulars	Discount	Cash	Bank
2013		\$	\$	\$	2013		\$	\$	\$
½ Jan 1	Balance b/f		12 680		Jan 1	Balance b/f			30 980 ½
1 2	Lung	3 750		146 250	5	Motor van			40 000 ½
½ 7	Commissions received			190 000	17	Drawings	3 200		½
½ 14	Sales			8 790	19	Motor van		160 000	½
½ 28	Bank		9 000		24	Kam Kee	1 050		33 950 1
					28	Cash			9 000 ½
					30	Wages		10 000	20 000 1
					31	Petty cash		1 795	½
					31	Balance c/f		6 685	51 110
		<u>3 750</u>	<u>21 680</u>	<u>345 040</u>			<u>1 050</u>	<u>21 680</u>	<u>345 040</u>

Total: 8 marks**QUESTION 6**

Ways:

6

- facilitate automation: e.g. use of specialised equipment
 - facilitate supervision: e.g. each worker only concentrates on a specialised task
 - practice makes perfect: e.g. work faster and make fewer mistakes
 - save time: e.g. change from one position to another
- (2 marks for each relevant way, max. 6 marks)

Total: 6 marks**QUESTION 7**

- (a) Management by objectives 1
- (b) Advantages: 4
- subordinates are more committed to objectives
 - subordinates have a better understanding of the objectives
 - improved communication between manager and subordinates
 - better motivation to subordinates
 - better control on subordinates' progress
- (2 marks for each relevant advantage, max. 4 marks)

Total: 5 marks**END OF PAPER 1**